

Appendix

B

Templates, Word Frequency Chart, Internet Resources, and References

テンプレート、
語の頻度表、
インターネット出典、
参照文献

Unit Plan Template

Unit Title:		Dates:
Objective: What will students be able to do at the end of the unit?		
Students will...		
Students will...		
Students will...		
Students will...		
Students will...		
Organization: How should the class be organized throughout the unit?		
Rationale: Why have you chosen this theme or instructional method for this unit?		
Materials: What materials are needed to implement this unit?		
Lesson 1:	Date:	Notes:
Lesson 2:	Date:	Notes:
Lesson 3:	Date:	Notes:
Lesson 4:	Date:	Notes:
Lesson 5:	Date:	Notes:

Lesson Plan Template

Title:		Date:	
Objective: What will students be able to do at the end of class?			
Students will...			
Organization: How should the class be organized during instruction, modeling, and activity?		Time: (be specific)	
Materials: What materials are needed to implement this unit?			
Introduction: How will you engage the students in the lesson?		Time:	
		Notes:	
Modeling: In what ways will you demonstrate the lesson's objective?		Time:	
		Notes:	
Activity: How will students attempt the objective on their own?		Time:	
		Notes:	
Closing/Wrap-up: How will you summarize the objective? In what ways will you link the objective to past and future lessons?		Time:	
		Notes:	
Assessments: How will you know that students have mastered the objective?		Time:	
		Notes:	
Extensions: What material have you prepared to adjust your lesson to the different needs and levels of students?			

Interview Assessment Guide

Teacher Evaluation Form

Class:	Date:	Activity:			Group:
Criteria	Name:	Name:	Name:	Name:	
1. Memorization	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	
2. Fluency	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	
3. Expressions	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	
4. Eye Contact	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	
5. Volume	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	
6. Content	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	
7. Organization	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	
8. Time	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	
Total:					
Comments:					
1 ...Needs Further Changes 2...Needs Improving 3... Average 4...Good 5...Very Good					

Student Evaluation Form

	Date:	Activity:			Group:
Criteria	Name:	Name:	Name:	Name:	
1. Memorization	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	
2. Expressions	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	
3. Eye Contact	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	
4. Volume	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	
5. Content	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	
Total:					
Comments:					
Student Name (名前)	Class (クラス)		Number (出席番号)		
1 ...Needs Work 2...Not Bad 3... OK 4...Good 5...Very Good					

Word Frequency Chart

In most languages, a great deal of conversation is composed of relatively few words. If we can help our students to become proficient in using and recognizing these common use words, their understanding of spoken and written English will be vastly enhanced! The *Oxford English Dictionary* has compiled a list of the 100 most common words in the English language. Though these words occur very frequently, they are among the hardest for students to learn, because they are often quite abstract. Therefore, they should be taught in context, not as stand-alone concepts. For example, words like “to” and “the” could be taught using sentences, such as “I am going to the store.”

1. the	26. they	51. when	76. come
2. be	27. we	52. make	77. its
3. to	28. say	53. can	78. over
4. of	29. her	54. like	79. think
5. and	30. she	55. time	80. also
6. a	31. or	56. no	81. back
7. in	32. an	57. just	82. after
8. that	33. will	58. him	83. use
9. have	34. my	59. know	84. two
10. I	35. one	60. take	85. how
11. it	36. all	61. people	86. our
12. for	37. would	62. into	87. work
13. not	38. there	63. year	88. first
14. on	39. their	64. your	89. well
15. with	40. what	65. good	90. way
16. he	41. so	66. some	91. even
17. as	42. up	67. could	92. new
18. you	43. out	68. them	93. want
19. do	44. if	69. see	94. because
20. at	45. about	70. other	95. any
21. this	46. who	71. than	96. these
22. but	47. get	72. then	97. give
23. his	48. which	73. now	98. day
24. by	49. go	74. look	99. most
25. from	50. me	75. only	100. us

English newspapers, books, and magazines are great tools for practicing high frequency words. Choose several words from the list above (introduce only three or four per lesson), and then introduce the words in class. We suggest using the following format:

- ▶ Step 1: Choose a newspaper article (or simple story) and remove the words you have chosen each time they appear. Make a copy for each student.
- ▶ Step 2: Provide students with a list of possible words to fill in the blank spaces, and have them choose the words that fit best.
- ▶ Step 3: Give students a copy of the complete text and have them self-correct their work. They will be able to see for themselves if they are using the words properly.
- ▶ Step 4: Students hand in their work so that you can identify problem areas and formulate lesson plans to address these problems.

Internet Teaching Resources

EFL Websites

ABC Teach

An award winning site for English teachers and resources.

<http://www.abcteach.com/>

All About Coloring

Contains links to free coloring pages, games, puzzles, etc. Activities designed for very young children.

<http://www.coloring.ws/>

BBC – British Council Teaching English.

<http://www.teachingenglish.org.uk>

Bogglesworld

Resource site for EFL/ESL teachers in elementary and middle school settings.

<http://bogglesworldesl.com/>

Dave’s ESL Café

Run by Dave Sperling, this is the biggest and best website for EFL teachers.

<http://www.eslcafe.com>

DLTK’s Printable Crafts for Kids

“DLTK’s Crafts for Kids” features a variety of fun, printable children’s crafts, coloring pages and more including projects for holidays, educational themes and our children’s favorite cartoon characters.”

<http://www.dltk-kids.com/>

Easy English

Standard English tests help identify your students’ areas of difficulty. The link below suggests what the student needs to study (based on tests results) and free lessons addressing the student’s area of difficulty.

<http://www.easyenglish.com>

ELT News

“The website for English Teachers in Japan.”

<http://www.eltnews.com/>

Englipedia

Resource especially for English teachers in Japanese public schools.

<http://jhsenglipediaproject.com/default.aspx>

EnglishClub.com

Solid English resource site.

<http://www.englishclub.com/>

EnglishForums.com

Largest EFL Forum on the net

<http://www.englishforums.com/>

ePals Classroom Exchange

Internet’s largest community of collaborative classrooms.

<http://www.epals.com/>

ESLGold.com

“ESLgold.com gives you the opportunity to practice your English language skills in many ways.”

<http://www.eslgold.com>

ESLFlow.com

Solid ESL resource.

<http://www.eslflow.com/>

ESL Free Press

Current news stories reprinted for ESL learners.

<http://eslfreepress.typepad.com/>

ESL Journal

Great electric journal to get you thinking about ESL theory and practice.

<http://www.cc.kyoto-su.ac.jp/information/tesl-ej/index.html>

ESL Resource Center

Great resource.

<http://www.eslsite.com/>

ESLWell

Community for ESL teachers, created by former Shiga JETs

<http://eslwell.com/esl>

First-School’ Preschool Activities and Crafts

Recommended for ALTs who teach toddlers, preschoolers and kindergarten level.

<http://www.first-school.ws/>

Genki English

Made by two former ALTs, this is an important site for elementary teachers

<http://www.genkienglish.net/>

The Internet TESL Journal

A mammoth source of information for teaching ESL/EFL.

<http://iteslj.org/>

Karin's ESL Partyland

Resource for integrating technology in lessons.
<http://www.eslpartyland.com/>

Three Wise Monkeys

Made by former ALTs, this site offers materials for all Japanese school levels.
<http://www.edochan.com/teaching/>

Tower of English

Excellent site for teacher and students.
<http://towerofenglish.com>

Reference Material

Cambridge International Dictionary

Special Feature: Includes idioms and American English
< <http://www.dictionary.cambridge.org/> >

Encarta World English Online Dictionary

Check out the "Hear this Word Spoken" feature
< <http://www.dictionary.msn.com> >

The Free Dictionary

Use to reference idioms
< <http://www.thefreedictionary.com/> >

Merriam-Webster Dictionary

Students enjoy the Word of the Day feature.
< <http://www.m-w.com> >

Purdue University's OWL and Writing Lab

Solid grammar reference site
< <http://owl.english.purdue.edu/> >

Urban Dictionary

Students love learning slang
< <http://www.urbandictionary.com/> >

Using English

Great resource. Check out their Glossary of English Grammar Terms.
< <http://www.usingenglish.com/> >

Visual Thesaurus

Innovative way to look at words
< <http://www.visualthesaurus.com/> >

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